

FORM 611 MARYLAND OTHER TOBACCO PRODUCTS (OTP) MANUFACTURER REPORT

Corporate Name		Report Period (Month & Year)
Street Address		OTP License # if located in Maryland
City	State	ZIP code

This report is a complete and accurate record of all OTP delivered to a Maryland licensed OTP wholesaler and OTP tobacconist for the report month; and all "pipe tobacco" and "premium cigars" delivered to a licensed OTP retailer.

	A Date	B Invoice #	C MD Licensee OTP Delivered To	D MD License #	E Product Type	F Invoice Amount
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Affidavit

I certify that this report, including schedules, has been examined by me and is to the best of my knowledge and belief a true and complete report for the month stated.

Print name

Title (Owner, Partner or Officer)

Signature

Date

Who must file this report?

An OTP manufacturer and a licensed OTP manufacturer (manufacturer located in Maryland) who:

- (1) manufacturers or otherwise produces OTP intended for sale in Maryland, including OTP intended for sale in the United States through an importer;
- (2) sells OTP on which the OTP tax has not been paid to a licensed wholesaler in Maryland;
- (3) sells OTP on which the OTP tax has not been paid and which may be lawfully sold in Maryland to a licensed OTP wholesaler located outside of Maryland;
- (4) distributes sample OTP products to consumers located in Maryland, unless otherwise prohibited by law;
- (5) sells OTP to a Maryland licensed tobacconist; or
- (6) sells "premium cigars" or "pipe tobacco" to a Maryland licensed OTP retailer.

General Instructions

- 1. Report must be signed by the owner, partner, officer of the corporation, or an agent who has signing authority binding the owner, partner or officer of the corporation.
- 2. A completed report must be received by the Revenue Administration Division no later than the 15th day of the month following the month in which OTP was delivered to a Maryland licensee. An OTP manufacturer is authorized to sell and deliver OTP to a licensed OTP wholesaler and OTP licensed tobacconist; and to sell and deliver "pipe tobacco" and "premium cigars" to a licensed OTP retailer.
- 3. A report must be filed even if you had no activity in the report month.

Enter your corporate name, address, report period, and OTP license number (if located in Maryland) on the lines provided. **In lieu of using the form to report each delivery of OTP, a hard-copy report with the same information on this OTP Manufacturer Report may be submitted.**

Instructions for completion:

Line Column

- 1-10 (A) List the date of each delivery made for the report month.
- 1-10 (B) Provide the invoice number of each delivery listed in Column (A).
- 1-10 (C) Provide the Maryland licensee the OTP was delivered to for each delivery listed in Column (A).
- 1-10 (D) Provide license number of Maryland licensee for each delivery listed in Column (A): OTP wholesaler license is issued by the Comptroller of Maryland, and the OTP retailer license and OTP tobacconist license are issued by the Clerk of the Circuit Court in the county where the business is located.
- 1-10 (E) Provide the product type (RYO, cigars, pipe tobacco, chewing tobacco, snuff, or other) for each delivery listed in Column (A).
- 1-10 (F) Provide the invoice amount of each delivery listed in Column (A).

Send payment to:

Comptroller of Maryland
Revenue Administration Division
P.O. Box 2999
Annapolis, MD 21404-2999

www.marylandtaxes.com

Telephone: 410-260-7980, 800-638-2937
Fax: 410-260-7924