

**Revenue Administration Division  
Licensing and Registration  
P.O. Box 2999  
Annapolis, MD 21404-2999**

**Checklist for Direct Wine Shipper's Permit Application**

**Read Administrative Release (AB-42) for information about the direct wine shipper's permit law before filing this application.** AB-42 can be found at: [http://compnet.comp.state.md.us/Motor\\_Fuel\\_\\_Alcohol\\_and\\_Tobacco\\_Tax/Alcohol\\_and\\_Tobacco\\_Tax/Alcohol\\_Tax\\_Information/Administrative\\_News\\_and\\_Forms/Alcoholic\\_Beverages\\_Administrative\\_Releases.shtml](http://compnet.comp.state.md.us/Motor_Fuel__Alcohol_and_Tobacco_Tax/Alcohol_and_Tobacco_Tax/Alcohol_Tax_Information/Administrative_News_and_Forms/Alcoholic_Beverages_Administrative_Releases.shtml)

Below is a checklist of forms and documents that must be submitted to the Comptroller of Maryland, Revenue Administration Division, Licensing and Registration, when applying for a Direct Wine Shipper's Permit, which authorizes you to ship wine directly to Maryland consumers.

- Permit Application (Form COM/RAD-381) properly executed (one copy).
- Direct Wine Shipper Bond (Form COM/RAD-379) properly executed (original copy).
- Provide an official Power of Attorney (if applicable) to authorize a compliance agent or employee to sign any documents submitted excluding the actual application which must be signed by a corporate officer or owner (if individual ownership).
- A check or money order in the amount of \$200.00 made payable to the "Comptroller of Maryland."
- A signed and completed copy of your Combined Registration Application, if you do not currently have a Maryland Sales and Use Tax account.
- A sample invoice you propose to use to bill Maryland consumers.
- Identify the name(s) of the common carrier you will use to direct ship wine to Maryland consumers.

For purposes of evaluating the direct wine shipment law, please submit the following:

- Identify the name(s) of any third-party business whose services you may use for packaging or shipping wine.
- List all wine brands you may sell and ship directly to Maryland consumers.

**Send payment to:**

Revenue Administration Division  
Licensing and Registration  
P.O. Box 2999  
Annapolis, MD 21404-2999