

Comptroller of Maryland
Field Enforcement Division
Regulatory and Licensing Section
P.O. Box 2397

Annapolis, Maryland 21404

Phone: 410-260-7839 Fax: 410-974-5564

This supplementary statement will be made part of your license or permit file or will become a part of that license or permit file when issued. Any changes to the below must be in accordance with Maryland Beer Franchise Fair Dealing Act and must be promptly reported to the Comptroller in writing.

(A) Name of Supplier _____ (B) Maryland Non-Resident-Brewery, _____

Non-Resident or Resident Dealer
Permit Number

(C) Brand Name _____

Enter full brand name. Do not abbreviate.

(D) List all sizes of this brand: _____

(E) License or Permit Number of Maryland Wholesale Distributor. (F) Name of Distributor. (G) Assigned franchise territories. (Codes provided on reverse.)

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I hereby certify that we are the brand owner, U.S. Importer, or designated Maryland agent of said brand owner or U.S. Importer in accordance with Maryland laws. I further certify that these filings are not inconsistent with the Maryland Beer Franchise Fair Dealing Act or any prior franchise filings made with the Regulatory and Licensing Section.

Date

Authorized Signature

Title

Instructions on page 2 - read carefully - incomplete or incorrect forms will be returned.

Instructions for Completing COM-FED/RLS-330

1. This form must be completed using typewriter or hand -printed using ink and submitted in duplicate.
2. A different page must be used for each brand.
3. Forms cannot be approved prior to being physically received in the Annapolis office of the Regulatory and Licensing Section. Questions pertaining to the proper completion of the form can be directed to (410) 260-7938.
4. Forms should only be used for the addition of new brands or to add a new wholesaler or additional territories for an existing brand. Requests for changes or deletions to existing brands must be made in letter form and must be in accordance with the provisions of the Maryland Beer Franchise Fair Dealing Act.
5. Forms must be dated and signed by an officer of your company.
6. Neatness, completeness and accuracy is essential. **Incomplete or incorrect forms will be returned as disapproved and must be resubmitted.**

7. **Detailed Instructions:**

- A. Name of Supplier - List your full name as it appears on your license or permit.
- B. **Maryland Non-Resident Brewery, Non-Resident or Non-Resident Dealer Permit Number** - This is the official seven (7) digit number which appears on your license or permit (Example: W100099, ND12345, NB12345).
- C. Brand Name - The full and complete name of the beer should be entered. The necessity for abbreviation will be determined by the Regulatory and Licensing Section.
- D. **Sizes** - List all sizes of this product that you wish to sell in Maryland.
- E. **License or Permit Number of Maryland Wholesale Distributor** - This is the official seven (7) digit license number of the Maryland wholesale distributor who is being appointed to sell your brand. Contact your wholesaler to obtain this number. It is important that this number be accurate and legible.
- F. **Name of Distributor** - List the full name of your Maryland wholesale distributor as it appears on the distributor's license.
- G. **Assigned Franchise Territories** - A three (3) digit code must appear for each county or subdivision (or part thereof) which you are assigning to a given wholesaler for a particular brand. Below is a list of the two-digit subdivision territory codes in Maryland. If you are assigning the whole territory, the code should be preceded by a "0" (Example: all of Allegany County would be "001"). If you are assigning only a portion of a territory, then a "P" should precede the code (Example: Part of Allegany County would be "P01"). Note: For every territory in which a "P" is designated, a detailed description and/or map must accompany the franchise form before approval can be granted. If you are assigning the entire State, except for Montgomery County, code "099" should be used. If you are selling to a ship chandler, code "777" should be used. If you are a wholesaler self-importing a product, you should use your license number in both the supplier and distributor boxes and code "555" should be used in the first territory box. If you are a wholesaler acting as a secondary source (i.e. if you have a state-wide license and sell to other wholesalers in the state, exclusive of a sub-distributorship, then use code "333". Note that franchise forms must be filed for all brands even those which you as a wholesaler may self-import or sell to others as a secondary source. In addition, when you as a wholesaler are selling to another wholesaler in a sub-distributorship capacity, these forms must also be completed and submitted. All items sold to Montgomery County (License Number: CD00001) must also be assigned using this form.

Note: Always use the first territory code block and leave those not needed blank. If you need more than five (5) territory boxes for a given wholesaler, skip to the next line repeating the wholesaler's number and name. If you need more space for additional distributors, use a second form, repeating your license or permit number and brand information at the top. Consecutively number each page you are submitting at one time at the top in the space provided.

01 Allegany County	07 Carroll County	13 Harford County	19 St. Mary's County
02 Anne Arundel County	08 Cecil County	14 Howard County	20 Somerset County
03 Baltimore County	09 Charles County	15 Kent County	21 Talbot County
04 Baltimore City	10 Dorchester County	16 Montgomery County	22 Washington County
05 Calvert County	11 Frederick County	17 Prince George's County	23 Wicomico County
06 Caroline County	12 Garrett County	18 Queen Anne's County	24 Worcester County
0 - Precedes whole territory (Ex. 001)		333 - Secondary Source (wholesalers only)	
P - Precedes partial territory (Ex. P01)		555 - Self-Import Brand (wholesalers only)	
099 - Entire state of Maryland <u>Except Montgomery County</u>		777 - Ship Chandler	